

MASH Board Meeting

Wednesday 25th May 2011
2.00-4.00pm
Knightshayes Room Larkbeare



www.dscb.info

Chairperson Anne Whiteley

Minutes

Attendees:

Anne Whiteley (Chair)	Executive Director CYPS (DCC)
Alan Wooderson	Independent Chair DSCB
Steve Brown (representing)Virginia Pearson	Assistant Director of Public Health
DCI Dave Thorn (representing John Clements)	Devon & Cornwall Constabulary
Ian Clewlow (representing Rob Menary)	Director, Devon & Cornwall Probation Trust
Ann Ladbrook) (representing Helen Nicholls	DAPH representative
Deborah Booth	Devon County Council
Rory McCullum	Director of Early Years and Families –Devon County Council
Liz Davenport (for Iain Tulley)	Director of Operations, Devon Partnership NHS Trust
Richard Carter	Head of Business Solutions and Innovation–Devon County Council
Nicola Channon	DCC Chief Executive's office-Project Manager
Jennie Stephens	Executive Director of Adult and Community Services

Apologies:

Iain Tulley	Chief Executive, Devon Partnership Trust
Angela Pedder	Chief Executive, RDE Foundation Trust
Jacqueline Kelly	Chief Executive, Northern Devon Healthcare Trust
John Clements	Detective Superintendent, Devon & Cornwall Constabulary
Frank O'Kelly	GP, Tiverton
David Jenner	GP. College Surgery Partnership

Phil Taylor	GP, Axminster Medical Practice
Helen Nicholls	DAPH representative
Rob Menary	Chief Executive, Devon & Cornwall Probation Trust
Jane Lake	Education Safeguarding Officer
Virginia Pearson	Director of Public Health
Mary Smeaton (representing Ken Wenham)	Safeguarding Manager - SW Ambulance Service HS Trust
Karen Cleave	Operations Manager of Children's Social Care
Carolyn Mills (representing Jacqueline Kelly)	Director of Nursing, Northern Devon Healthcare Trust
Michelle Thornberry (representing Angela Pedder)	RDE Foundation Trust
Em Wilkinson-Brice	Director of Nursing and Patient Care RDE Foundation Trust

Agenda Item 1	Introductions and Apologies	
	<p>Anne Whiteley (AEW) welcomed everyone to the 2nd meeting of the MASH Board and there were round the table introduction. Apologies and substitutes were noted. Jennie Stephens was welcomed as the new chair after today's meeting as a consequence of AEW's retirement.</p> <p>AEW advised that the group would be concentrating on discussing some fundamental decisions now that MASH has rolled out across Devon and Nicola Channon has been allocated the project manager role</p>	
Agenda Item 2	Minutes of the last meeting	Anne Whiteley
	<p>The minutes from the meeting on the 19th January 2011 were agreed. These minutes and the revised Terms of Reference are posted on the DSCB website. There was an update on the action points:</p> <p>A representative from Adult Safeguarding Board (ASB) to be asked to join the MASH Board Alan Wooderson (AJW) had formally written to the chair of the ASB and had no response. AJW agreed to follow this up but there are clearly some "cross over" members of the MASH Board</p> <p>Current information sharing governance for the MASH (produced by Supt Chris. Singer) to be sent to Virginia Pearson (VP) who will arrange a review with leads from partners Steve Brown (SB) confirmed that the Virginia had the paper and was looking at health governance as part of it. Any up-dates to the original document will be circulated for comment from VP</p> <p>To approach colleagues and to take responsibility for the research and evaluation project for MASH on behalf of the Board</p>	

	<p>See item 4 below</p> <p>To meet to discuss the operational and professional support for MASH</p> <p>The meeting had taken place. Additional operational support has been provided to assist Simon Holmes (SH) in his role</p>
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Agenda Item 3	Matters arising	Anne Whiteley
	<p>The revised terms of reference were discussed and agreed they are available at: http://dscb.info/wp-content/uploads/downloads/2011/05/MASH-Board-Terms-of-Reference.pdf</p>	

Agenda Item 4	<p>Work updates</p> <ul style="list-style-type: none"> - Research and evaluation project (for discussion and agree actions) - NFER Project (for discussion and noting) 	<p>Steve Brown</p> <p>Anne Whiteley</p>
	<p>The two documents that had been circulated to the group members were discussed</p> <p>Research and evaluation project</p> <p>Steve Brown confirmed that VP had previously agreed to take responsibility for longer term research and evaluation of MASH. Meetings had been held with key people to discuss clear aims and objectives. The report recommends nine objectives with measurable standards and outcomes. SB summarised the report. There needed to be some evidence of the added value of MASH compared with pre MASH arrangements. There is also a need to demonstrate the quality of the MASH and to this end there are to be audits and users experience surveys</p> <p>It was agreed by the Board that the report needed to be rewritten and aligned following the publishing of the Eileen Munro final report and the performance metrics developed potentially in concert with NFER</p> <p>NFER MASH Report</p> <p>AEW gave some background to this report-commissioned via LGID</p> <p>LGID had recently visited Devon which included a visit to MASH. They were enthused by the approach but noted that there had not been any baseline evaluation. They commissioned the National Foundation for Educational Research (NFER) to produce two reports one a narrative describing the set up of MASH and some 'case studies' the second being some developing thinking around measurement of value for money</p> <p>LGID are keen to see if they could continue with their MASH study and this would link to the research/evaluation proposal from SB.</p> <p>AJW suggested that the work that SB had completed could also be looked at the with the VFM report from NFER .Both could have over arching indicators and be amalgamated.</p> <p>SB and RM agreed to get together to update and refresh the paper from SB in line with Munro and the NFER reports</p> <p>Ann Ladbrook (AL) raised concerns from a school perspective who are not finding the system that useful. Not everyone understood the role and function of MASH.</p> <p>AEW confirmed that the MASH Board needs to clearly specify with LGID /NFER their future involvement and that this should dovetail with the proposals from SB</p>	

Action point	Action owner	Deadline
To review and realign Steve Brown's report with the Munro review and NFER reports	Rory McCullum/Steve Brown	Next MASH Board

Agenda Item 5	National Strategy - Implications of the Munro Report on child protection (for discussion of implications for MASH)	Alan Wooderson
	<p>AJW gave an overview of some of the highlights of the report including:</p> <ul style="list-style-type: none"> - Early help, identification, and the response to this - A revamped inspection regime across the total safeguarding system - Training implications - Importance of professional assessments and judgements - Investing in early help results in better outcomes. Intelligent understanding of what the risks are etc - The report has been positively received by Government to date - The Government are due to respond in September 2011 following the setting up of a natural Implementation Panel. 	

Agenda Item 6	Overview of MASH (for discussion and decision as to next steps) - Summary of view to date - Work programme	Nicola Channon
	<p>Nicola Channon project manager gave a power point presentation (attached) to the Board following her review of MASH to date with a proposed Work Plan for MASH going forward:</p> <p>The presentation prompted some discussions and debates that included</p> <ul style="list-style-type: none"> - The challenges presented by having multi agency input within the MASH site - The availability of staff for full coverage - The resources needed and how partner agencies gauge what level of support is needed - The limitations and suitability of the IT systems currently available - The challenges for the MASH operations manager in managing non CYPS staff - Cross border issues specially with Torbay and those ones that work across organisational boundaries - The need to have all partners engaging in the work plan activities <p>It was agreed that the next step to this project would be for the Board to mandate a task and finish group to progress the work that Nicola had identified as a priority. The work plan that ND had produced was to be circulated and there was a commitment from RM , LD and DT to progress through their organisations</p> <p>NC agreed to send out the plan and the power point presentation electronically to the group.(via these minutes)</p> <p>JS, NC and RM agreed to meet to look at the plan and other MASH issues that need to be considered including a comprehensive Project Plan based on a PID. It was hoped that the PID would be available for the next Board meeting</p>	

<p>AEW thanked NC for the very useful presentation and the debate that is engendered.</p> <p>The current introduction of MASH into Torbay was also discussed and some concerns raised about the capacity to support potentially different models and associated resourcing dilemmas</p> <p>Dave Thorn (DT) advised that the roll out of MASH in Torbay was at the agreement of the Torbay Safeguarding Board</p>		
Action point	Action owner	Deadline
Send power point presentation to the Board members	Penny Truscott	Completed
Send out the work plan to the Board members for comment	Nicola Channon	Completed
Agree what areas of the work plan to be responsible for progressing	All Board members	Next MASH Board
Produce PID and future project plan	Nicola Channon/Rory McCullum	Next MASH Board

Agenda Item 7	Models of operational governance (for discussion and decision as to next steps) <ul style="list-style-type: none"> - Partnership agreement - Manager's job description 	Nicola Channon
	This was not discussed in detail due to time restraints	

Agenda Item 8	Chairing arrangements and dates for future meetings (for discussion and agreement)	Anne Whiteley
1545 - 1555	Jenny Stephens is to take over the MASH Board chairing in future NC agreed to circulate some suitable dates for the next meeting	
Action point	Action owner	Deadline
Dates for the next Board meeting to be circulated to the members	Nicola Channon	Completed

Agenda Item 9	AOB	
	<p>There were some final points that were summarised as</p> <ul style="list-style-type: none"> - The MASH Board has links to the DSCB a formal report should be available for the next DSCB meeting on the 10th June 2011 from today's Board meeting - Risks need to be considered to MASH, particularly around resilience and sustainability of the model given such large changes in structures across organisations 	